

October 13, 2015

The meeting of the McCook County Commission was called to order in their Meeting Room by Chairman Ralph Dybdahl. Members present: Marc Dick, Ron Scharffenberg, Steve Gordon, and Sheldon Butzke.

Chairman Dybdahl led the Pledge of Allegiance.

Chairman Dybdahl called for approval of the Agenda. Motion made by Butzke to approve the Agenda as sent. Second Scharffenberg and motion carried.

The minutes from the September 22nd meeting were sent to Board members for review prior to publication. Chairman Dybdahl called for approval of same. Motion made by Scharffenberg to approve these minutes for publication. Second Butzke and motion carried.

Commissioner Reports: Dybdahl attended retirement reception for Nancy Larsen, SEFP.

Hwy Supt, Mic Kreutzfeldt, presented a utility permit for approval. Motion made by Scharffenberg to authorize Chairman Dybdahl to sign Electric Utility Permit for Southeastern Electric for installation of underground to a consumer. Location: W side of 438th to 26736 438 Ave. Second by Gordon and motion carried. Kreutzfeldt informed the Board that he checked on a fuel card system with Sioux Equipment; estimate of \$8400.00 for installation. Sheriff, Mark Norris, joined the meeting. Norris stated that law enforcement auto fuel is purchased throughout the county to spread the business; doesn't want to change that. Commissioners are looking at the savings by using a card system, filling vehicles from Hwy Dept tank. The Board asked Auditor Sherman to compile information regarding gallons of auto fuel purchased by law enforcement from

each gas station within the County for month of September. In other business, Kreutzfeldt informed the Board that notice has been filed with our insurance for a gas line that was hit near Canistota; utility flags were knocked down by mower and not realized. Also new bridge 44-209-080 north of Montrose was being crossed with a loaded grain cart and will be inspected by an engineer for damage. Equipment needs were discussed; 2016 budgeted purchases include a broom and belly dump trailer. Motion made by Dick to purchase a Superior Broom from Quotation for SD Dept of Transportation; Diesel Machinery Inc \$54850.00. Second by Gordon and motion carried. Motion made by Butzke to declare 1999 Rosco Broom, fixed asset #810, as surplus property and to sell same at on-line auction. Second by Gordon and motion carried.

Canistota City Mayor, Don Kom, and Council Members, Richard Becker and Brad Miller, met with the Commissioners and Hwy Supt Kreutzfeldt to discuss how to proceed with recommendations for traffic and pedestrian issues at the 4-way stop on 446th Ave. Sheriff Mark Norris was present. Miller asked why the stop signs have to be removed just because of traffic engineer standards. Kreutzfeldt noted that 4-way intersections need to meet certain criteria and this does n't. Kom stated that vehicles aren't slowing down. Kreutzfeldt noted that the speed statistics survey showed a median speed of 25.9 MPH. Options to consider include pedestrian signs, crosswalk with signs and/or solar signs at an approximate cost of \$3000.00 for 2 signs. The Hwy Dept has painted a crosswalk on road surface. Comm Dick added that as of now kids just shoot across the road anywhere; asking what does the City plan on doing for the needed sidewalk? Kom stated that they will be looking into this. Mayor Kom asked if the city

and county can share the cost of the 2 solar signs. Yes. Motion made by Dick to split the cost of 2 solar signs with Canistota City, approximate cost \$1500 each. Second by Scharffenberg and motion carried.

The surplus property sale was held. No bids were received for the 1992 Ford Pick-Up. David White submitted the only bid for the 1994 Strick Flatbed Tilt Trailer: \$753.00. Motion was made by Gordon to accept bid for the trailer. Second by Butzke and motion carried.

Discussion continued on equipment needs. Motion made by Dick to purchase a Trail King Belly Dump Gravel Trailer off Faulk County bid letting held August 4, 2015; Butler Machinery 52,900.00. Second by Gordon and motion carried.

Motion made by Butzke to convene as Drainage Commission. Second made by Gordon and motion carried.

Drainage Administrator Kreutzfeldt presented a drainage permit application, noting that downstream landowner signatures were obtained and he has signed off on it:

D15-026 Ronald Weeldreyer NE4NW4 34-102-56

The Board reconvened as Board of County Commissioners.

Hwy Supt Kreutzfeldt and the Commissioners held final review of the McCook County 2016-2020 Transportation Plan. Following review of plan, maps and forms, motion was made by Scharffenberg to authorize Chairman Dybdahl to sign off on Certification of Approval form. Second by Butzke and motion carried.

Motion made by Gordon to convene as Planning Commission. Second by Scharffenberg and motion carried.

Tracy Hofer, Zoning Administrator, presented three plats for approval.

Following review of the Plat Review Forms, motions were made to adopt the following resolutions:

Motion made by Butzke, second Gordon, and carried, to adopt the following resolution: “BE IT RESOLVED by the County Planning Commission of McCook County, South Dakota, that the plat showing Tract 1 of Pearson’s Addition in the Southwest Quarter of Section 5, Township 104 North, Range 54 West of the 5TH Principal Meridian, McCook County, South Dakota, having been examined, is approved in accordance with the provisions of SDCL of 1967, Chapter 11-6, and any amendments thereof.

Adopted this 13th day of October, 2015.

Chair, County Planning Commission
McCook County, South Dakota

Motion made by Gordon, second Dick, and carried, to adopt the following resolution: “BE IT RESOLVED by the County Planning Commission of McCook County, South Dakota, that the plat showing Lot 6A in Tract 2 of Heumiller’s Addition in the West Half of the Southwest Quarter of the Southwest Quarter of Section 24, Township 103 North, Range 55 West of the 5TH Principal Meridian, McCook County, South Dakota, having been examined, is approved in accordance with the provisions of SDCL of 1967, Chapter 11-6, and any amendments thereof.

Adopted this 13th day of October, 2015.

Chair, County Planning Commission
McCook County, South Dakota

Motion made by Gordon, second Butzke, and carried, to adopt the following resolution: “BE IT RESOLVED by the County Planning Commission of McCook County, South Dakota, that the plat showing Lot 12 of Eagle Ridge Addition in the West Half of the Southwest Quarter of Section 35, Township 102 North, Range 53 West of the 5TH Principal Meridian, McCook County, South Dakota, having been examined, is approved in accordance with the provisions of SDCL of 1967, Chapter 11-6, and any amendments thereof.

Adopted this 13th day of October, 2015.

Chair, County Planning Commission
McCook County, South Dakota

The Board reconvened as Board of County Commissioners.

Motion made by Butzke to declare the old telephone system, fixed asset #918, as surplus property; replaced in September. Second

By Scharffenberg and motion carried.

Mike Fink, States Attorney, met with the Commissioners to discuss/review a letter from Meierhenry Sargent LLP regarding County's share of possible expenses in the centrally assessed property tax appeal with regard to the State under assessing utility property.

States Attorney Fink and the Commissioners also discussed a bill (\$5854.77) received from a property owner for repairs to his building that insurance didn't cover; incident related to Cornelius Milk incident. Auditor Sherman stated that this has been sent to Claims Associates and is being followed up by the Adjuster assigned to this claim.

Carol Lauer, Treasurer, joined the meeting to discuss tax deed properties. States Attorney Fink was present. Discussion turned to nuisance properties and the effects they have upon our communities and demolition of same. Fink recommends meeting with city councils to get input as to how the county might assist with removal of dilapidated houses because these structures carry a cost to the taxpayers of the county as a whole. A joint meeting will be scheduled for 10:30 a.m. on December 8th.

Welfare Director Sherman, Mariann Oyen, Benefits Specialist, and the Commissioners reviewed Care of Poor cases and payments received for Care of Poor and Court Appointed Attorney liens. An application for rent assistance was denied; individual not a resident of county (2015-53). An application for assistance with a hospital bill was denied because the County didn't receive a Notice of Hospitalization

from the hospital (2015-55). Two Notices of Hospitalization were received from Avera McKennan Hospital (2015-54, 2015-57). A Notice of Hospitalization was received from Sanford USD Medical Center (2015-56). An application for rent assistance was approved in part; county will pay ½ of month \$225.00 when the individual shows proof of his half payment. Oyen shared with the Board that she will be retiring 10/27/15. The Board thanked her for her many years of service to the residents of McCook County.

Motion made by Dick to authorize Chairman Dybdahl to sign 2 original copies of the Minnehaha County Jail Bed Per Diem Contract. Second Gordon and motion carried. At this time, no beds are available but when and if inmate population changes allow beds the Minnehaha County Sheriff would again offer bed space. The new rate calculation is \$92.27 per inmate per day, beginning November 1, 2015.

Motion made by Butzke to authorize Chairman Dybdahl to sign the 2017 Weed & Pest Fund Grant Application. The Weed Commission will be awarding each county that meets the criteria, either \$2500 or \$5000 depending upon criteria met. Second Scharffenberg and motion carried.

Auditor Sherman informed the Board that Clement Jungen has counter offered to make \$60/month payments on half of his lien as he isn't able to make full payment of \$582.90. Comm Dick suggested the County accept \$60/month for 12 months, \$720.00, and forgive balance of \$445.81. Dick also suggested contacting the property owner who deeded property to Canistota City which has \$614.63 lien filed against it, offering to forgive half of the lien, \$307.32 and accepting \$307.31 as payment in full; account #20831. Motion made by Gordon to have Auditor Sherman negotiate both of these liens as suggested. Second by Butzke and motion carried.

Motion made by Butzke to authorize Chairman Dybdahl to sign the Personnel Action Report for EDS Director, indicating the salary change for 2016. Second by Gordon and motion carried.

Auditor Sherman noted that the cities of Salem and Bridgewater have returned signed agreements for law enforcement services

The September Clerk of Courts Report was noted and filed.

The SEFP Activity Report for the month of September was noted and filed.

The 3rd qtr Community Health Nurse Report was noted and filed.

The September Law Enforcement Report was noted and filed.

The amount of General Fund dollars that counties can retain as surplus is restricted by SDCL 7-21-18.1 which states: "The total unreserved, undesignated fund balance of the general fund may not exceed forty percent of the total amount of all general fund appropriations contained in the budget for the next fiscal year." The total unreserved, undesignated fund balance of the general fund of the county as of September 30, 2015 is \$1,619,817.82; resulting in a fund balance percentage of 39%.

Auditor Sherman presented an updated list of Search & Rescue members: Paul Deters, Paul Eich, Jerry Heumiller, Mike Heumiller, Marvin Johnson, Nate Olinger, Brad Stiefvater Jr, and Brad Stiefvater Sr.

Thank You's were received from LifeQuest and First Circuit CASA for 2016 appropriation funding.

Motion made by Scharffenberg, second Gordon, and carried, to pay claims:
GENERAL FUND: Bi-Weekly Payroll: 9/27/15 & 10/11/15: Commissioners 1461.55, mileage 114.24, 1461.55; Auditor 2717.43, 2737.07; Treasurer 3409.32, 3409.32; States

Attorney 2186.54, 2186.54; Custodian 1139.04, 1139.04; Dir of Equalization 3335.08, 3335.08; Register of Deeds 2815.61, 2717.43; Veterans Service Officer 366.52, 274.89; Sheriff 5754.99, 6534.82; Contract Law 4211.55, 4211.55; Care of Poor 115.38, 115.38; Welfare 269.04, 269.04; Community Health Nurse Secretary 1199.31, 1199.31; Extension Secretary 461.26, 461.26; Weed Dept 949.33, 805.37; Drainage 307.69, 307.69; Planning & Zoning 192.31, 192.31. Unemployment Ins Div of SD, 3rd qtr unemployment contribution 328.89; Grand Jury fees & mileage 407.96; SD Remittance Center, 4th qtr billing for Public Health Nurse 1287.50; A & B Business, office supplies 89.36, election supplies 20.41; AmericInn of Fort Pierre, convention lodging 510.00; AutoEx, law enforcement vehicle service 246.91; Avera Queen of Peace Health Services, blood alcohols 448.50, prisoner care 7000.00; Best Western Ramkota, Sheriff conference 114.00; Card Service Center, care of poor-prescriptions 454.65, law enforcement supplies 196.65, K-9 supplies 31.76; Chesterman Company, water 77.00; Children's Home Society, September tuition 1721.40; City of Bridgewater, October ambulance appropriation 2936.41; Data Spec Inc, VSO - annual software fee 399.00; Dust-Tex Service, dust mop rental 27.17; Mike Fink, September expenses 115.61; Hillyard/Sioux Falls, janitorial supplies 89.16; Inter-Lakes Community Action, October CSW funds 682.67; Iron Wheel Sales & Service, air conditioners serviced 621.67; James Valley Imaging, prisoner care 247.31; Lake County Sheriff, September GPS bracelet fee 260.00; Larry's Food & Auto, oil change 44.85; Lewis Family Drug, prisoner care 621.56; Lincoln County Treasurer, reimburse mental illness expenses 175.50; Marco Inc, monthly copier contract 32.93; McCook Conservation District, 4th qtr appropriation 3000.00; McCook County EMS, October ambulance appropriation 7242.45; McCook

County Publishers, publishing 777.85; McCook County Treasurer, postage 583.00; Microfilm Imaging System, equipment rent 469.00; MidAmerican Energy, utilities 21.30; Minnehaha County Regional JDC, 2 days juvenile care 330.00; Morgan Theeler LLP, court appt attorney for Steven A Michael 630.00; Neve's Uniforms & Equipment, law enforcement supplies 1792.66; Noll Collection Service, lien collection fee 285.11; Pomp's Tire Service, tires & supplies, 470.00; RBS Sanitation, garbage service 56.25; Record Keepers Inc, vault box storage 19.25; Salem City, utilities 70.46; Salem Community Drug, office supplies 17.26; Salem Sales, lawnmower fuel 32.89, prisoner meals 15.53, law enforcement auto fuel 2658.57; Salem Veterinary Service, drug dog supplies 23.47; Schneider Corporation, Beacon database conversion 3000.00; SD Achieve, services for 4 residents 240.00; SDACC, 4th qtr CLERP assessment 1478.01; Senior Companions of SD, 2015 appropriation 1150.00; Geralyn Sherman, 2 dehumidifiers 300.00; Southeastern Behavioral, 4th qtr allotment 1404.50; Brenda Stadel, website design updates 50.00; Stephanie Moen & Associates, grand jury travel expenses 40.00; Sturdevant's Auto Supply, law enforcement supplies 21.07; T & C's Pit Stop, law enforcement auto fuel 94.01; Total Stop Food Store, law enforcement auto fuel 728.13; Triotel Communications, telephone & internet services 817.34, Avaya IP500 phone key system 13742.34; Michael Unke, court appt attorney for Zachary R Tassler 343.33, for Jason G Waldner 408.73; VanDiest Supply, Amine 3988.80; Verizon Wireless, internet modem service 212.07, cell phone service 81.65; Xcel Energy, utilities 934.30; Zapp Hardware, supplies 5.49.

COUNTY ROAD & BRIDGE FUND: Bi-Weekly Payroll: 9/27/15 & 10/11/15: Hwy Dept 17389.04, 18343.41. AmericInn of Fort Pierre, convention lodging 170.00;

Brock White Co, concrete cold patch 288.40; Butler Machinery, parts & labor 1404.10; C & B Operations, fuel pump & seal 290.33; Card Service Center, services & supplies 411.28; Central Farmers Coop, tire truck labor 276.80; Cole's Petroleum, diesel fuel 12213.26; Commercial Asphalt, patch mix 2089.12; Concrete Materials, asphalt 1695.74; Dakota Fluid Power, pump, fittings & repairs 967.75; Gessner Welding & Repair, parts & labor 636.52; Hancock Concrete Products, culverts 1907.36; Iron Wheel Sales & Service, tube heaters & gas piping (outside) 6843.13; Jebro Inc, liquid asphalt 6732.93; McCook County Publishers, publishing 176.70; Michael Johnson Construction, concrete sand 477.65; Michael Todd & Company, crosswalk supplies 345.67; North Central International, wiper motor 163.61; Pearl Twp, culvert overpayment 299.79; Pomp's Tire Service, tires & supplies 537.00; Potter Tire & Service, hydraulic hose & fittings 31.96; Productivity Plus Account, parts 114.05; Pulse Electric, tube heater wiring 430.25; Puthoff Repair, blade, bolts & supplies 1267.06; RBS Sanitation, garbage service 56.25; Rhomar Industries, 50 gals emulsifier 457.24; Safety-Kleen, parts washer 166.02; Salem City, utilities 70.15; Salem Farmers Market, supplies 17.96; Salem Lumber, supplies 39.20; SD Dept of Transportation, share of State projects 137.90; Sheehan Mack Sales & Equipment, parts 138.16; Southeastern Electric, utilities 23.00; Sturdevant's Auto Supply, supplies 706.77; T & C's Pit Stop, cookies for Transportation meeting 17.97; Transportation Safety, safety supplies 429.80; Triotel Communications, telephone/internet service 99.85; Xcel Energy, utilities 543.19; Zapp Hardware, supplies 31.46.

911 EMERGENCY REPORTING SYSTEM FUND: Golden West

Telecommunications, 911 telephone service, 371.72; Triotel Communications, 911 telephone service, 229.20.

EMERGENCY & DISASTER SERVICES FUND: Bi-Weekly Payroll: 9/27/15 & 10/11/15: EDS Director 1259.54, 1259.54. Central Farmers Coop, oil for generators 70.88; Brad Stiefvater, mileage 126.00, postage 49.00, cell phone reimbursement 80.00; Sturdevant's Auto Supply, generator service 92.07; Triotel Communications, telephone/internet service, 90.87.

24/7 SOBRIETY FUND: Bi-Weekly Payroll: 9/27/15 & 10/11/15: Sheriff Secretary/Dispatcher 96.15, 96.15.

PAYROLL CONTRIBUTIONS – ALL FUNDS: 9/27/15 & 10/11/15: Dir of IRS, county share of FICA 3049.65, 2905.59, Medicare 713.25, 679.57; SD Retirement System, county share of retirement contribution 2884.31, 3008.45; Wellmark BCBS, health insurance premium 4518.73.

The Auditor's Account with the County Treasurer for the month of September, 2015: deposits in banks, \$2,917,651.20; cash to deposit \$37.78; CC payments \$567.41; checks to deposit \$25,358.52; Cash Items (postage) \$583.00; Treasurer's Cash \$1,087.00; Register of Deeds \$450.00; Sheriff \$500.00; CD's \$800,000.00. The total deposits on hand: \$3,746,234.91.

The meeting adjourned subject to call.

Dated this 13th day of October, 2015.

Ralph Dybdahl

Chairman, McCook

County Commission

ATTEST:

Geralyn Sherman _____
Auditor, McCook County